

APPENDIX-III

FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS ALREADY AFFILIATED WITH THE BOARD AND SEEKING EXTENSION OF AFFILIATION WITH THE CENTRAL BOARD OF SECONDARY EDUCATION

(In accordance with School Safety Policy, 2016 issued by the NDMA, Manual on
Safety and Security of Children in Schools developed by NCPCR and the National
Building Code)

PART-A

(This part is to be filled-up by the school and to be produced before the District
Education Officer along with all supporting documents and certificates in original)

GENERAL INFORMATION

1	Affiliation Number allotted by CBSE to the School:	830318
2	Name of the School as per affiliation letter of CBSE	Raj Academy Higher Primary & Raj Academy High School
3	Address of the School:	Ganjimutt, Badagulipady Village, Dakshina Kannada-574144
4	Standard/level/class upto which the school is running:	From Class I to Class X
5	Is the name and address of school in CBSE affiliation letter and State NOC/Recognition/U-DISE same exactly the same	Yes
6	U0DISE code allotted to the school:	29240600503
7	Name and address of the Trust/Society/Company (under section-9) running the School as on date.	Raj Education Trust
8	Is the Trust/Society/Company duly registered with the competent registering authority and the registration is valid as on date?	Yes
9	Purpose of present application:	Extension of Affiliation
10	Location of school	Mangalore Taluk NH-13

(Signature of Principal)
Principal
Raj Academy Higher Primary
& Raj Academy High School
Ganjimutt - 574 144, D.K.

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(Signature of District Education Officer)
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10	Has the school obtained Recognition Certificate from the State Government from class-1 to 8 th ?	Yes
11	Number of Recognition Certificate from class 1 to 8 th and date of issue:	
12	Is the School affiliated to any other board besides CBSE for Class-X or XII examinations?	No
INFORMATION REGARDING LAND DETAILS AND OWNERSHIP		
13	Is the school situated on a single contiguous plot land bounded on all sides by a Pucca Boundary Wall?	Yes
14	Are both the school and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	Yes
15	Total area (in square meters) in respect of 13 to 14 above on which the school is situated:	10112.40
16	The land is in the possession of the school/Trust/Society/Company legally by way of:	Lease Deed
17	Name of the Owner/Lessee of the land in respect of point-16 above:	Nitte Yathiraj Shetty
18	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease:	30 years
19	Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point 15 above?	No
INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS		
20	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	Yes
20(a)	If yes the date of last inspection:	29.05.2026
21	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	04.09.2025
21(a)	If yes the date of last inspection:	

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22	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	Yes
22(a)	If yes the date of last inspection:	20.03.2026

INFORMATION REGARDING THE STAFF

23	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	Yes
24	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	Yes
25	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	Yes, Bank of Baroda, Kaikamba, Mangalore-Karkala Road, Kinnikambla, Mangalore, D.K.-574151
26	Is the school paying EPF to the teachers and other employees as per the norms of the appropriate Government?	Yes EPF establishment code: KN/MLR/0020880000

Signature with Stamp (of school Principal)

Principal
Raj Academy Higher Primary
& Raj Academy High School
Ganjimutt - 574 144. D.K.

PART-B

(This part is to be filled up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)

File No..... Date of issuance

1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.	
2	Is the school recommended for extension/upgradation of affiliation?	

Signature (Name and Stamp Issuing DEO)
DISTRICT EDUCATION OFFICER/NAME OF DISTRICT

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